



APPLICATION FOR MEMBERSHIP

Collective Member Roles and Responsibilities

Rising Circle Theater Collective is comprised of individuals who are the creative and business force behind the company. If you are interested in applying for Collective Membership, read up about us, how we work and what we're about.

What is our goal and mission?

Rising Circle Theater Collective is dedicated to broadening the scope of storytelling on the American stage. We accomplish this by providing an artistic home for artists of color that empowers them to seek out unheard stories by and of people of color, inspiring the creation of theater that challenges cultural misperceptions in an effort to bridge social divides.

What does a Collective Member do?

Rising Circle provides unique opportunities for individuals to learn and develop professionally, not only as artists, but also in areas vital to organization operations and development. Rising Circle's Members collectively drive the artistic vision of the company as it relates to our mission. Members facilitate business and operations for the company while developing and carrying out Rising Circle's various projects. The Collective meets on a weekly basis to ensure all goals and projects are moving along and functioning effectively. When projects are in high gear, we communicate regularly with our project teams outside of Collective meetings. Involvement in projects will depend on a person's interests, passions, and skills. With support from the Collective, each project leader determines deadlines, member roles, and drives the project towards completion.

What is expected of me if I am a Collective Member?

All Collective Members are responsible for attending weekly meetings to the best of their abilities. These meetings are focused primarily on project strategy and progress updates. Promptness, accountability, and clear communication for each project are absolutely essential to the driving of our work and how we operate. Members are in constant communication daily via e-mail and telephone regarding current projects and productions.

Once a year the Collective participates in a retreat where we reflect on the programming and accomplishments of the past year. We use these reflections to drive, refine, and strengthen our artistic vision for the future.

How can I contribute creatively?

All members of the Collective are encouraged to share their creative ideas about programs, plays and festivals based on their own experiences as practicing artists and people passionate about theater. Members are encouraged to act, direct, write and produce Rising Circle's events and productions. It is understood that all projects are open for Collective discussion. No member of the Collective is asked to surrender their intellectual property to the Collective, but all members are asked to be open to creative feedback. If a work is developed with Rising Circle, we ask that Rising Circle is acknowledged for its role.

What else can I offer?

We seek people who have a passion for theater and our mission, and who want to dedicate their other professional business skills as they relate to arts management and organization development (Marketing, Event Planning, Production, Finance, Bookkeeping, Grant Writing, etc). These skills are essential to the goals, growth and building of our company.

Am I an employee?

Currently all Collective Members *volunteer* their time, skills and talents to building the Collective, our programs, productions, presentations and the realization of our mission. We are, however, working toward a day in the near future when all who contribute their time and talent (both administrative and artistic) will be compensated for their work. In the meantime, we are looking for multi-talented artists who are passionate about our mission and serious about working with us in making our Collective vision a reality.

What should I expect once I submit my application?

The members of the Collective review all completed applications and supplemental documents and we do our best to respond to all of our applicants. The Collective will evaluate the materials you have submitted and will determine whether to move you forward to the next step in our selection process. If you are an applicant we would like to learn more about, you will receive a request to set up a time for you to meet the entire Collective. During our candidate meetings, we like to hear more about what you are looking for in an artistic home, and we explain in more detail how the Collective works and what you should expect if you are brought on to work with us. If the Collective decides to proceed with your candidacy, we will offer you the opportunity to work with us for a 3 month trial period. During this time, you will assist with the implementation and execution of our projects. We see this as a unique opportunity for you to see how we operate and for us to work in real time with you. Once the 3 month trial is completed, the Collective will notify you about its decision to offer you a seat in the Collective.

Come join us in this exciting opportunity to build an artistic home for theater artists of color and further our mission to broaden the scope of storytelling on the American stage.

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Additional Materials

Please submit the following materials with your application:

- A one (1) page Letter of Artistic Interest. Please include why you would like to join the Collective.
- Two professional references. (Although it is not required, it is preferred that at least one letter be from a Rising Circle Theater Collective Member.)
- A resume, a picture (if appropriate), and any supporting materials that would further acquaint us with you as an artist.

Please note:

Playwrights: Samples of work are required. Please include a copy of a work sample that best summarizes your style.

Designers: Samples of work are required. Please include photographs of your work, or information about a current piece showcasing your work.

PLEASE NOTE THAT HARD COPIES OF MATERIALS MAILED TO US VIA REGULAR MAIL WILL NOT BE RETURNED.

Agent Contact Information

If you do not have representation, please specify. (*This will not impact your candidacy.*)
I do not have representation.

If you have representation, please fill out the information below:

Contact Name:

Agency:

Department:

Literary
Legit
Other

Commercial/ Print
Voice Over

Address:

Business Phone:

E-mail Address:

**Submit All Required Material to:
info@risingcircle.org**

or

**Mail hard copy materials to:
Rising Circle Theater Collective
Attention: New Member Admissions
Ansonia Station
PO Box 231076
New York, NY 10023**